

**FIRE EDUCATION AND TRAINING COORDINATING BOARD
MINUTES OF THE OPEN SESSION**

December 5, 2013

Present: James Ball
Brian Jackvony
Scott Kettelle
Mark Pare
Jay Petrillo
Mark St. Pierre
Howard Tighe
Mark Vincent

Absent: Joseph Bertholic
John Chartier
David Gorman
Timothy McLaughlin
David Sayles
John Woodard

Open Session of the Fire Education and Training Coordinating Board was called to order at 9:06 a.m. by Chairperson Kettelle.

Motion made and approved to dispense the Minutes from last month's meeting.

MARSHAL'S REPORT: Absent.

DIRECTOR'S REPORT:

AF Grant – Request the Board to write a letter of recognition and thanks to Sue Hawksley for her assistance in the grant application process. After a review of the application by a Boston associate, he informed us that the SCBA will cap out at \$75 a unit and suggested changing the numbers to reflect that and move the extra money from SCBA to Equipment. If there are no other changes, this will be submitted today.

(Discussion)

Currently researching a software learning management system for the management of all student records that pertain to Fire Academy Programs.

(Discussion)

Discussing the option of a Driving simulator tractor trailer (live or 3-D version) to be offered at the academy. Chip Paramount from Portsmouth offers this type of training to firefighters and police officers.

(Discussion)

Challenge Exam prerequisites should be in-house training of 5 years or more. Any member with less than 5 years in-house training should make an appeal to this board. As long as they followed NFPA 1001 Standard, their training will be validated.

(Discussion)

This is a one-time window for all qualified members to be brought up to Rhode Island Fire Academy's FF-1 & 2 level. All members after the deadline for the challenge will have participate in an accredited Fire Academy NFPA 1001 Standard program.

(Discussion)

Letter to Governor and other legislatures, Reed and Whitehouse, to show support for the AF Grant.

Rhode Island Fire Academy Instructors who were interested in becoming 1041 Fire Service Instructors and 1021 Fire Officer Instructors were asked to submit letters of intent and a Train-the-Trainer meeting will take place in the near future. This action will ensure the instructor cadre for these programs is sufficiently supported.

Instructors were trained on uses of the Collapsible Building Simulator. This has piece of equipment has multiple uses, cameras, tubes, mazes, and railcar simulator. We'd like to use it as a SCBA confidence builder and incorporate this into the FF-1 program as well as use it in the FF-2 program as a challenging obstacle course type training. Will reach out and offer to the Hazmat teams of Rhode Island, this railcar simulator, an important training simulator, which may be used as a chemical suicide training prop.

(Discussion)

Tow Truck Association of Rhode Island holds their trainings at the Exeter Training Facility and they leave their training vehicles behind for the academy's extrication and other training exercises. Currently there are 6 vehicles ready for extrication.

(Discussion)

Safety issues at the Exeter Training Facility. Strong winds wreck havoc on the safety of the students during ventilation exercises with the windows swinging back or coming down. These windows need to be corrected and a safety record has to be established to address any future injuries, repairs, and concerns.

(Discussion)

Met with the Fire Service Curriculum board at CCRI regarding students earning credits towards their programs from our Firefighter Level 1 & 2 programs. I am waiting to meet with Providence College's board to address this issue as well.

1403 Live Burn - Use of mannequin guidelines.

(Discussion)

Chief has received numerous complaints after the 1031 Fire Inspector program about the outdated and ill working computer in the classroom.

(Discussion)

COMMITTEE REPORTS: Nothing new to present.

OLD BUSINESS:

After a review of the Highway Incidence Management program, it was determined that there is not enough material to stand on its own. A more appropriate placement would be to add it to the 1021 Fire Officer Program.

(Discussion)

NEW BUSINESS:

GHS - Global Harmonization System, OSHA requirement training to be completed by December 31, 2013, regarding new placard system.

(Discussion)

Rhode Island Fire Academy Instructor Applications for Michael Dillon and Robert Mann were presented for review and acceptance.

(Discussion)

Motion made and approved to accept both applicants to the Rhode Island Fire Academy Instructor Cadre.

Motion made and approved to adjourn.

Meeting adjourned at 12:00 p.m.